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ATTORNEY ACCESS TO JUVENILE JUSTICE COMMISSION (JJC) RESIDENTS

General Guidelines

The Juvenile Justice Commission (JJC) recognizes that its residents have the right to confidential legal access to their attorneys. In an effort to accommodate attorneys' access to residents within JJC facilities, it is requested that attorneys seeking access to residents comply with the following general guidelines:

1. Legal access to residents shall be available during normal business hours (Monday through Friday between the hours of 8:00 a.m. to 5:00 p.m.), except in exceptional cases.
2. Access includes, but is not limited to: contact with residents via on-site meetings, video-teleconferencing, and/or telephone interviews.
3. Attorneys may request, via telephone, legal access to their client; however, requests made by telephone must be followed up in writing at least 24 hours in advance of the anticipated contact with the resident. Written requests must be on appropriate business letterhead, must include the mode of access sought, and may be mailed or faxed to the facility Superintendent.
4. Requests must specify a proposed date and time of access. The facility Superintendent/designate will work with the requesting attorney to accommodate the proposed date and time, or to coordinate a mutually convenient date, time and on-site location for access to a resident.
5. Attorneys shall be required to present to the facility Superintendent's office documented verification of attorney-of-record status or a consent to represent the juvenile, signed by a parent or legal guardian, prior to the granting of access to a resident.

-----IMPORTANT-----

All visitors must remain cognizant that JJC facilities are controlled environments where the safety and security of staff, residents and visitors is of paramount importance. Attorneys are expected to adhere to facility contact visit standards and procedures. In accordance with rules governing visits to a JJC facility, any action or behavior that is deemed a threat to the safety, security or orderly operation of a facility may result in the revocation of on-site access to residents.

Eff. 6/7/11

